



# IOWA HAWKEYES

The University of Iowa  
Carver-Hawkeye Arena  
Iowa City, IA 52242-1020

November 15, 2012

To: Tyler Barnes  
From: Mary Curtis, HR *MC*  
RE: Extension of Temporary Appointment

As a temporary employee of the Department of Athletics, your work hours since your one-year anniversary date have exceeded 1040 hours.

Temporary P&S staff who work more than 1040 hours (50%) are restricted to one year of employment. University policy allows us to request permission from the Office of Equal Opportunity and Diversity (EOD) to extend the employee's appointment for a second year. If you have any questions regarding this policy, please consult "Affirmative Action Employment Guidelines" in the University of Iowa Policy and Procedures Manual - <http://www.uiowa.edu/~our/opmanual/iii/09.htm#95>.

For your position, the department chose to pursue an extension and it has been granted by EOD. Therefore, you are now cleared to continue in your current position within Athletics until **January 16, 2014**. At that time, the department must either terminate your employment or reduce your workload to less than 1040 hours.

If you have any questions about this decision, please contact your supervisor.

cc: Paul Federici  
Rita Foley